



**Position Title:** Birthday Party Host

**Reports to:** Director of Operations & Administration

**Time Commitment:** Per Diem – shifts are all on weekends (Friday PM, Sat & Sun)

**Pay Rate:** \$20/hr (usually 3-4 hr shifts)

### **Position Overview**

- The Birthday Party Host is responsible for conducting fun, hands-on themed birthday parties for guests of all ages! Birthday party themes encompass space, chemistry, weather, marine-life, dinosaurs, biology and more!
- Host will be responsible for the set-up and break down of parties, as well as instruction of educational material.
- Host will be friendly, engaging and attentive to all guests and aim to accommodate all guest needs for the duration of the party.

### **Qualifications**

- Previous experience working with children.
- Must be available on weekends throughout the year.
- Must be able to think on your feet and problem solve.
- Must be at least 17 years old.

**If interested, please send your resume, letter of interest and at least one reference to Tana Barnes  
Director of Operations and Administration:  
tbarnes@shudiscovery.org**

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